



MEETING OF

December 23, 2024

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Carnell T. Foskey, Chairman

 Michael M. DeLuca, Commissioner

 Steven R. Markowitz, Commissioner

 Angela Grasso, Director of Administration

 Ralph Misiti, Personnel Specialist IV

 Michelle Hertz, Personnel Specialist IV

 Jeffrey Hackett, Special Assistant, Civil Service Commission

Moved by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

250/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS per Resolution No.128/2023 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Service Commission Staff has made the following determinations on December 09, 2024,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

December 09, 2024

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
School District Clerk	Uniondale PS	VACANT EXEMPT 1 position - 41.2 Effective: 11/29/2024	OK to Certify
School District Treasurer	Seaford PS	VACANT EXEMPT 1 position - 41.2 Effective: 01/08/2025	OK to Certify
Superintendent of Building Department (Vlg.)	Vlg. of Hewlett Harbor	VACANT EXEMPT 1 position - 41.2 Effective: 12/02/2024	OK to Certify
Treasurer	Sanitary District # 1	VACANT EXEMPT 1 position - 41.2 Effective: 12/12/2024	OK to Certify
Clerk-Laborer /Clerk-Laborer, Bilingual (Spanish), DA Process Server Aide I, DA Process Server Aide I, Bilingual	Hempstead Housing Authority	Certify appropriate lists # 1015D, 4004D, & 2029D	OK to Certify
Medical Social Worker I / Medical Social Worker I, Bilingual (Spanish)	Nassau Health Care Corporation	Certify appropriate list # 40202024	OK to Certify
Database Specialist	Nassau County Office of the District Attorney	Certify appropriate list # 85-383	OK to Certify

251/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS On September 26, 2024 the commission approved the extension of the list No. 22757 Information Technology Aide II until September 11, 2025, and

WHEREAS the date submitted to the commission was incorrect and should be September 11, 2027,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 22257 Information Technology Aide II, remain in effect until September 11, 2027 or until it is exhausted.

252/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 65-494 Correction Officer for Nassau County Correctional Center was established on September 21, 2023, and

WHEREAS a new list for this title has just been established, and

WHEREAS there are several candidates still available on the existing list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 65-494 Correction Officer, remain in effect until the end of its four years or until it is exhausted.

253/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 70-598E Police Sergeant, for the Village of Hempstead was established on September 30, 2021, and

WHEREAS a new promotional list for this title has just been established, and

WHEREAS the Village of Hempstead has requested the existing list remain in effect,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 70-598E Police Sergeant, for the Village of Hempstead, remain in effect until the end of its four years or until it is exhausted.

254/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Great Neck Housing Authority for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Senior Maintainer, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Non-Competitive Class for an unlimited number of positions under Appendix B in the Great Neck Housing Authority, effective December 6, 2024.

255/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Sanitary District #1 for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Treasurer, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Exempt Class, in accordance with Section 41.1 of the Civil Service Law limited to two positions under Appendix A in the Sanitary District #1, effective December 12, 2024.

256/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Safety Training Specialist as submitted, be approved as the specification for the said position in the School District Service.

257/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Residency Program Coordinator as submitted, be approved as the specification for the said position in the Special District Service for Nassau Health Care Corporation.

258/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Office of the County Comptroller for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That subject to the approval of the Office of Management and Budget, the Commission certifies that the appropriate new civil service title for the position is Director of Claims Division, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Nassau County Office of the County Comptroller, effective December 10, 2024.

259/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Health for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Public Health Nutrition Assistant, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Nassau County Department of Health, effective December 9, 2024.

260/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Garden City for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Geographic Information System Specialist Trainee, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Village of Garden City, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Non-Competitive Service for an unlimited number of positions in the Village service, effective December 10, 2024.

261/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS vacancies have occurred in the position of Inspector in the Nassau County Office of the County Comptroller, and

WHEREAS the Commission has studied and evaluated such positions,

RESOLVED, That the Commission determines that such positions as now constituted are properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective November 19, 2024.

262/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Commissioner of Information Technology in the Nassau County Department of Information Technology, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective December 23, 2024.

There being no further business, the Commission adjourned to go into Executive Session.