



MEETING OF

August 27, 2024

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Carnell T. Foskey, Chairman

 Michael M. DeLuca, Commissioner

 Steven R. Markowitz, Commissioner

 Angela Grasso, Director of Administration

 Ralph Misiti, Personnel Specialist IV

 Michelle Hertz, Personnel Specialist IV

 Jeffrey Hackett, Special Assistant, Civil Service Commission

Moved by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

162/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS per Resolution No.128/2023 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Commission Staff has made the following determinations on August 13, 2024,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

AUGUST 13, 2024

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
Secretary to Board of Trustees	Village of Great Neck Estate	VACANT EXEMPT - 1 position - 41.2 Effective: 8/1/2024	OK to certify
Secretary to Planning Board	Village of East Hills	VACANT EXEMPT - 1 position - 41.2 Effective: 7/26/2024	OK to certify
Superintendent of Public Works	Village of Mineola	VACANT EXEMPT - 1 position - 41.2 Effective: 8/1/2024	OK to certify

163/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS list No. 3005D Admissions Officer I, Nassau Health Care Corporation was established on August 16, 2023, and

WHEREAS a new list for this title has just been established, and

WHEREAS the Nassau Health Care Corporation is continuing to canvass the existing list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 3005D Admissions Officer I, remain in effect until August 15, 2025.

164/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS lists No. 70-091 Sr. Account Clerk, Garden City Union Free School District, Great Neck Union Free School District, Levittown Union Free School District and Sewanhaka Union Free School District were established on August 12, 2022, and

WHEREAS a new promotional list for this title has just been established, and

WHEREAS Garden City Union Free School District, Great Neck Union Free School District, Levittown Union Free School District and Sewanhaka Union Free School District have requested that subject promotion lists remain in effect,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, lists No. 70-091 Sr. Account Clerk, remain in effect until the end of their four years or until they are exhausted.

165/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of East Williston for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Administrative Intern, Temporary (Part-Time), and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Non-Competitive Class limited to one position under Appendix B in the Village of East Williston, effective September 1, 2024.

166/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Police Department for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Photographic Specialist I (Part-Time), and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Non-Competitive Class for an unlimited number of positions under Appendix B in the County Service.

167/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Freeport for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Pools and Rinks Maintenance Supervisor, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Non-Competitive Class limited to two positions under Appendix B in the Village of Freeport, effective August 15, 2024.

168/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Health for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Public Health Emergency Preparedness Coordinator, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the County Service, effective August 16, 2024.

169/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau Health Care Corporation for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Pathologists' Assistant, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Special District Service for the Nassau Health Care Corporation.

170/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Office of the County Comptroller for classification of a new position together with a statement of duties of the proposed position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Accountant IV, Comptroller, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the County Service.

171/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Assistant Director, Juvenile Detention Center as submitted, be approved as the specification for the said position in the County Service.

172/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Consumer Protection Investigator III as submitted, be approved as the specification for the said position in the County Service.

173/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Director, Juvenile Detention Center as submitted, be approved as the specification for the said position in the County Service.

174/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Fleet Automotive Shop Supervisor II as submitted, be approved as the specification for the said position in the County Service.

175/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed a request from the Nassau County Office of the County Comptroller to change the grade of the title Auditor I from Grade 10 to Grade 12,

RESOLVED, That the Commission approves the change in grade for Auditor I to a Grade 12.

176/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission reviewed a request from the Nassau County Office of the County Comptroller to change the grade of the title Assistant County Payroll and Benefits Director from Grade 18 to Grade 20,

RESOLVED, That the Commission approves the change in grade for Assistant County Payroll and Benefits Director to a Grade 20.

177/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Commissioner of Public Safety in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective August 7, 2024.

178/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS vacancies have occurred in the position of Deputy Town Attorney in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such positions,

RESOLVED, That the Commission determines that such positions as now constituted are properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective August 9, 2024.

179/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Receiver of Taxes in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective August 17, 2024.

180/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Town Comptroller in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective August 21, 2024.

181/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS Resolution No. 755/1973 authorizes the Executive Director to establish eligible lists,

RESOLVED, That authorization for this resolution be amended to the Nassau County Civil Service Staff, effective July 1, 2023.

There being no further business, the Commission adjourned to go into Executive Session.