



MEETING OF
October 31, 2024

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT: Carnell T. Foskey, Chairman

 Michael M. DeLuca, Commissioner

 Steven R. Markowitz, Commissioner

 Angela Grasso, Director of Administration

 Ralph Misiti, Personnel Specialist IV

 Michelle Hertz, Personnel Specialist IV

 Jeffrey Hackett, Special Assistant, Civil Service Commission

Moved by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

211/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS per Resolution No.128/2023 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Commission Staff has made the following determinations on October 10 and October 24, 2024,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

October 10, 2024

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
School District Clerk	Bellmore PS	VACANT EXEMPT - 1 position - 41.2 Effective: 11/15/2024	OK to Certify
School District Clerk	Oyster Bay-East Norwich PS	VACANT EXEMPT - 1 position - 41.2 Effective: 10/15/2024	OK to Certify
Secretary	Westbury Water & FD	VACANT EXEMPT 1 position - 41.2 Effective: 10/02/2024	OK to Certify
Deputy Village Treasurer	Village of Rockville Centre	VACANT EXEMPT - 1 position - 41.2 Effective: 9/29/2024	OK to Certify
Secretary to Board of Trustees	Village of North Hills	VACANT EXEMPT - 1 position - 41.2 Effective: 10/05/2024	OK to Certify
Cashier/Cashier I Bilingual (Spanish)	Village of Hempstead	Certify appropriate list # 62-542	OK to Certify
Building Inspector/ Building Inspector Bilingual (Spanish)	Village of Rockville Centre	Certify appropriate list # 60-595	OK to Certify

October 24, 2024

<u>TITLE</u>	<u>AGENCY</u>	<u>ACTION</u>	<u>DECISION</u>
Deputy Village Attorney	Village of South Floral Park	VACANT EXEMPT 1 position - 41.2 Effective: 09/20/2024	OK to Certify
Deputy Village Clerk	Village of Lake Success	VACANT EXEMPT 1 position - 41.2 Effective: 10/08/2024	OK to Certify
Clerk to Village Justice	Village of Westbury	VACANT EXEMPT 1 position - 41.2 Effective: 11/01/2024	OK to Certify
School District Clerk	Franklin Square PS	VACANT EXEMPT 1 position - 41.2 Effective: 12/31/2024	OK to Certify
School District Clerk	Roosevelt PS	VACANT EXEMPT 1 position - 41.2 Effective: 10/31/2024	OK to Certify
Senior Accountant / Accountant II/Senior Accountant	Herricks UFSD	Certify appropriate list # 85-800	OK to Certify
Psychiatric Social Worker / Psychiatric Social Worker, Bilingual (Spanish)	Human Services	Certify appropriate list # 86-555	OK to Certify
Public Works Project Manager / Public Works Project Manager II	Village of Garden City	Certify appropriate list # 67-155	OK to Certify

212/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the Commission has studied, evaluated and ratified their action of approval on the following item:

<u>TITLE/EXAM</u>	<u>ACTION</u>	<u>DECISION</u>	<u>DATE</u>
Work Study Aide	Vacant Exempt 200 positions- 41.2 Effective 10/8/24	Approved	10/10/2024

213/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS lists No. 70-046 A & B, Principal Typist Clerk were established for several agencies on January 27, 2023, and

WHEREAS a new promotional lists for this title have just been established,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, Lists No.70-046 A & B Principal Typist Clerk for Farmingdale UFSD, Great Neck UFSD, Wantagh UFSD, Levittown UFSD, Port Washington UFSD, Island Trees UFSD, and Sewanhaka CHSD remain in effect until the end of their four years or until they are exhausted.

214/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 62-596, Senior Citizen Program Development Specialist was established on May 01, 2023, and

WHEREAS a new list for this title has just been established,

WHEREAS list No. 62-596 was only canvassed once,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 62-596 Senior Citizen Program Development Specialist, remain in effect until the end of its four years or until it is exhausted.

215/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 2017D Medical Technologist III, Nassau Health Care Corporation was established on November 23, 2022, and

WHEREAS a new list for this title has just been established, and

WHEREAS list No. 2017D was only canvassed twice,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No.2017D Medical Technologist III, remain in effect until the end of its four years or until it is exhausted.

216/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 3007D Weigher for Nassau County Villages, Towns and Special Districts was established on October 4, 2023, and

WHEREAS a new list with one candidate for this title has just been established, and

WHEREAS list No. 3007D was only canvassed once,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 3007D Weigher, remain in effect until the end of its four years or until it is exhausted.

217/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 68-811 Head Custodian I for Schools, School Districts Libraries, Special Districts and Board of Cooperative Educational Services was established on July 13, 2022, and

WHEREAS a new list for this title has just been established, and

WHEREAS Freeport, Island Trees and Plainedge Schools are still in the process of completing their canvass,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 68-811 Head Custodian I, remain in effect until the outstanding certifications have been returned.

218/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 66-487 Head Custodian II for Schools and Board of Cooperative Educational Services was established on July 13, 2022 , and

WHEREAS a new list for this title has just been established, and

WHEREAS Plainedge School is still in the process of completing their canvass,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 66-487 Head Custodian II, remain in effect until the outstanding certification has been returned.

219/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS lists No. 71-251 A & B Head Custodian I for Great Neck UFSD, Levittown UFSD, Bethpage UFSD, Elmont UFSD, North Shore Central School District and Hewlett-Woodmere UFSD were established on July 13, 2022, and

WHEREAS new promotional lists for this title have just been established,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, Promotion Lists No. 71-251 A & B Head Custodian I for Great Neck UFSD, Levittown UFSD, Bethpage UFSD, Elmont UFSD, North Shore Central School District and Hewlett-Woodmere UFSD, remain in effect until the end of their four years or until they are exhausted.

220/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS lists No. 71-136 A, B & C Head Custodian II for Great Neck UFSD, Levittown UFSD, and Bethpage UFSD were established on July 13, 2022, and

WHEREAS new promotional lists for this title have just been established,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, Promotion Lists No. 71-136 A, B & C Head Custodian II for Great Neck UFSD, Levittown UFSD, and Bethpage UFSD, remain in effect until the end of their four years or until they are exhausted.

221/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Uniondale Fire District for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Fire Instructor (Part-Time), and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Non-Competitive Class limited to two positions under Appendix B in the Uniondale Fire District, effective September 24, 2024.

222/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Westbury for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Clerk to Village Justice, and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Exempt Class, in accordance with Section 41.1 of the Civil Service Law limited to two positions under Appendix A in the Village of Westbury.

223/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Lynbrook for classification of seven new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for the positions is Neighborhood Aide (Part-Time), and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said positions be placed in the Non-Competitive Class limited to twelve positions in the Village of Lynbrook, effective September 30, 2024.

224/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Old Westbury for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Police Communications Operator (Part-Time, Sub), and be it further

RESOLVED, That subject to the approval of the State Department of Civil Service said position be placed in the Non-Competitive Class limited to two positions under Appendix B in the Village of Old Westbury, effective August 14, 2024.

225/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Village of Garden City for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Secretary to Library Board, and be it further

RESOLVED, That the said position be placed in the Exempt Class, in accordance with Section 41.1 of the Civil Service Law, effective October 17, 2024.

226/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Office of the County Comptroller for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Accountant II, Comptroller, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Nassau County Office of the County Comptroller, effective October 23, 2024.

227/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Office of the County Comptroller for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Accountant III, Comptroller, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Nassau County Office of the County Comptroller, effective October 23, 2024.

228/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Office of the County Comptroller for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Accounting Executive, Comptroller, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Nassau County Office of the County Comptroller, effective October 23, 2024.

229/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Information Technology for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Information Technology Security Specialist III, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Nassau County Department of Information Technology.

230/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Geographic Information System Specialist I as submitted, be approved as the specification for the said position in the County Service.

231/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Sanitary Laboratory Technician as submitted, be approved as the specification for the said position in the Village Service.

232/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Civil Service Commission of the County of Nassau duly held a public hearing on June 28, 2024, and submitted the revisions to the Appendices to the Rules, Appendix B Non-Competitive Positions in the County Service,

RESOLVED, That the New York State Department of Civil Service, at its meeting of October 16, 2024, calendared and approved the revisions to the Appendices to the Rules, and be it further

RESOLVED, That the New York State Civil Service Commission determinations (143/2024) be accepted.

233/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Civil Service Commission of the County of Nassau duly held a public hearing on December 2, 2021, and submitted the revisions to the Appendices to the Rules, Appendix B Non-Competitive Positions in the County Service,

RESOLVED, That the New York State Department of Civil Service, at its meeting of September 18, 2024, calendared and approved with exceptions the revisions to the Appendices to the Rules, and be it further

RESOLVED, That the New York State Civil Service Commission determinations (295/2021) be accepted.

234/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Civil Service Commission of the County of Nassau duly held a public hearing on December 2, 2021, and submitted the revisions to the Appendices to the Rules, Appendix B Non-Competitive Positions in the Town, Village, Special District and School Services, and Appendix A Exempt Positions in the Village Service,

RESOLVED, That the New York State Department of Civil Service, at its meeting of September 18, 2024, calendared and approved with exceptions the revisions to the Appendices to the Rules, and be it further

RESOLVED, That the New York State Civil Service Commission determinations (295/2021) be accepted.

235/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Police Department for a waiver of residence for the position of Police Communication Operator, and

WHEREAS the Nassau County Police Department has had difficulty in recruiting eligibles to fill said position,

RESOLVED, That in accordance with Rule X, subdivision 2 of the Rules of this Commission, the Commission approves a waiver of residence for participation in the examination for Police Communication Operator open to residents of Suffolk County, Westchester County and the five Boroughs of New York City.

236/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS at its meeting of April 26, 2017, the Commission approved the title Police Secretary to Deputy Commissioner, and

WHEREAS the position was never filled, a specification was never written, and the title did not go to a public hearing or New York State for a ruling, and

WHEREAS there is no incumbent in the position of Police Secretary to Deputy Commissioner. As a Non-Competitive/PJC title, there is no list of eligible candidates, and

WHEREAS the Nassau County Police Department has stated that they will no longer be pursuing the Police Secretary to Deputy Commissioner title,

RESOLVED, That the title Police Secretary to Deputy Commissioner be deleted from the County Master Title Index.

There being no further business, the Commission adjourned to go into Executive Session.