



MEETING OF

April 25, 2024

The Nassau County Civil Service Commission met this date at 10:30 a.m. in the Office of the Commission, 40 Main Street, Hempstead, Nassau County, New York.

PRESENT:      Carnell T. Foskey, Chairman  
                    Michael M. DeLuca, Commissioner  
                    Steven R. Markowitz, Commissioner  
                    Angela Grasso, Director of Administration  
                    Ralph Misiti, Personnel Specialist IV  
                    Michelle Hertz, Personnel Specialist IV  
                    Jeffrey Hackett, Special Assistant, Civil Service Commission

Moved by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried approving the minutes of the previous meeting with any necessary corrections.

055/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS per Resolution No.128/2023 amending Resolution No. 087/2022 and Resolution No. 019/2024, the Commission shall include in the duties of the Civil Service Commission Staff the review and determination of the matters set forth and prepare a monthly memorandum for the Commission for inclusion on an agenda for ratification of the matters and reflect such actions in the general session minutes, and

WHEREAS the Nassau County Civil Commission Staff has made the following determinations on April 2, 2024 and April 18, 2024,

RESOLVED, That the Commission has studied, evaluated and ratified the following actions made by Civil Service Staff's actions:

**APRIL 02, 2024**

<b><u>TITLE</u></b>	<b><u>AGENCY</u></b>	<b><u>ACTION</u></b>	<b><u>DECISION</u></b>
Deputy Village Clerk	V- Great Neck	<b>VACANT EXEMPT 1 position - 41.2 Effective: 3/18/2024</b>	<b>OK to certify</b>
Superintendent of Building Department (Village)	V- East Hills	<b>VACANT EXEMPT 1 position - 41.2 Effective: 4/1/2024</b>	<b>OK to certify</b>

**APRIL 18, 2024**

<b><u>TITLE</u></b>	<b><u>AGENCY</u></b>	<b><u>ACTION</u></b>	<b><u>DECISION</u></b>
Deputy Fire District Treasurer	Lido Point Lookout FD	<b>VACANT EXEMPT 1 position - 41.2 Effective: 4/15/2024</b>	<b>OK to certify</b>

056/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS list No. 70-790C Police Lieutenant, for the Village of Hempstead was established on February 22, 2021, and

WHEREAS a new list for this title has just been established, and

WHEREAS the Village of Hempstead is continuing to canvass the existing list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 70-790C Police Lieutenant, for the Village of Hempstead, remain in effect until the end of its four years or until it is exhausted.

057/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS list No. 74-044C Police Lieutenant, for the Village of Garden City was established on February 22, 2021, and

WHEREAS a new list for this title has just been established, and

WHEREAS the Village of Garden City is continuing to canvass the existing list,

RESOLVED, That in accordance with Section 56 Paragraph I of Civil Service Law, List No. 74-044C Police Lieutenant, for the Village of Garden City, remain in effect until the end of its four years or until it is exhausted.

058/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Correctional Center for classification of four new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Administrative Intern Temp, P-T, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive class for four positions in the Nassau County Correctional Center.

059/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Public Works for classification of new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Assistant to Deputy Commissioner (PHI), and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class and that it be designated an exception to Section 1305-a, as amended by Local Law No. 4/1968 effective as of the date of the State Civil Service Commission approval, and be it further

RESOLVED, That upon approval of the State Civil Service Commission the title shall be listed under Appendix B Non-Competitive Positions County Service of the Rules of this Commission and the appropriate identifying symbol shall be used, and be it further

RESOLVED, That upon approval of the State Civil Service Commission, said position be placed in the Rules of this Commission limited to two positions in the Nassau County Department of Public Works.

060/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Public Works for classification of new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Equipment Operator Trainee, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive class for an unlimited number of positions in the County Service.

061/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Public Works for classification of ten new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Maintenance HVAC Technician, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive class for an unlimited number of positions in the County Service, effective April 8, 2024.

062/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Public Works for classification of three new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Maintenance HVAC Technician Supervisor, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive class for an unlimited positions in the County Service, effective April 8, 2024.

063/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Department of Public Works for classification of five new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Maintenance Lead HVAC Technician, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive class for an unlimited number of positions in the County Service, effective April 8, 2024.

064/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau Health Care Corporation for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Director of Service Excellence and Patient Satisfaction, and be it further

RESOLVED, That an appropriate specification for the said position is to be prepared, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive class for one position in the Special District Service for the Nassau Health Care Corporation, effective April 16, 2024.

065/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Office of the District Attorney for classification of thirty new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Assistant District Attorney, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Exempt class, in accordance with Section 41.1 of the Civil Service Law limited to two hundred and seventy positions in the Nassau County Office of the District Attorney.

066/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau County Commission on Human Rights for classification of thirty five new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate civil service title for the position is Summer Aide, Seasonal, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Unclassified Service for an unlimited number of positions in the Nassau County Commission on Human Rights, effective May 1, 2024.

067/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau Health Care Corporation for classification of two new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Senior Hospital Aide, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for an unlimited number of positions in the Special District Service for the Nassau Health Care Corporation, effective March 26, 2024.

068/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

RESOLVED, That the new specification for the title of Chaplain (Juvenile Detention Center) as submitted, be approved as the specification for the said position in the County Service.

069/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS at its meeting of December 11, 2023, the Commission has accepted the ruling made by the New York State Civil Service Commission, approving the Non-Competitive jurisdictional class for the following titles:

For the Nassau Health Care Corporation:

- Laboratory Technician I (HELP PROGRAM)
- Laboratory Technician II (HELP PROGRAM)
- Medical Social Worker I, Bilingual (HELP PROGRAM)
- Medical Social Worker I (HELP PROGRAM)
- Pharmacy Technician I (HELP PROGRAM)
- Psychiatric Social Worker I (HELP PROGRAM)
- Psychiatric Social Worker I, Bilingual (HELP PROGRAM)
- Respiratory Therapist I (HELP PROGRAM)
- Respiratory Therapist II (HELP PROGRAM)

For Nassau County:

- Caseworker I, Bilingual (HELP PROGRAM)
- Child Support Investigator I, Bilingual (HELP PROGRAM)
- Psychiatric Social Worker I (HELP PROGRAM)
- Psychiatric Social Worker I, Bilingual (HELP PROGRAM)
- Social Welfare Examiner I, Bilingual (HELP PROGRAM)

RESOLVED, That the new specifications for these titles as submitted, be approved as the specification for the said position in the County Service.



070/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Uniondale Public School for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Clerk-Laborer, Bilingual, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Uniondale Public School, effective March 28, 2024.

071/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Town of North Hempstead for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Veterinarian, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Town of North Hempstead, effective March 30, 2024.

072/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Town of North Hempstead for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Veterinarian Technician, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position in the Town of North Hempstead, effective March 30, 2024.

073/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Police Department for classification of five new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Attorney, Police Department (Part-time) (PHI), and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class and that it be designated an exception to Section 1305-a, as amended by Local Law No. 4/1968 effective as of the date of the State Civil Service Commission approval, and be it further

RESOLVED, That upon approval of the State Civil Service Commission the title shall be listed in Appendix B Non-Competitive Positions County Service of the Rules of this Commission and the appropriate identifying symbol shall be used, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for five positions in the Nassau County Police Department, effective April 17, 2024.

074/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Police Department for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Auxiliary Police Coordinator, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for one position in the Nassau County Police Department, effective March 25, 2024.

075/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Police Department for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Auxiliary Police Coordinator (Part-time), and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for one position in the Nassau County Police Department, effective March 25, 2024.

076/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Public Works for classification of four new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Sign Shop Fabricator I, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for an unlimited number of positions in the Nassau County Department of Public Works.

077/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Public Works for classification of four new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Sign Shop Fabricator II, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for an unlimited number of positions in the Nassau County Department of Public Works.

078/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Public Works for classification of three new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Sign Shop Fabricator III, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for an unlimited number of positions in the Nassau County Department of Public Works.

079/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from the Nassau County Department of Public Works for classification of a new position together with a statement of duties of the proposed new position,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Sign Shop Fabricator IV, and be it further

RESOLVED, That the tentative specification as submitted, be approved as the specification for the said position, and be it further

RESOLVED, That subject to the approval of the State Civil Service Commission said position be placed in the Non-Competitive Class for an unlimited number of positions in the Nassau County Department of Public Works.

080/2024 -- A motion was made by Commissioner DeLuca, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

WHEREAS the Commission has received a request from Nassau Health Care Corporation for classification of three new positions together with a statement of duties of the proposed new positions,

RESOLVED, That the Commission certifies that the appropriate new civil service title for the position is Cardiac Cath Lab Technologist, and be it further

RESOLVED, That a specificatin for the said position is to be prepared.

081/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Caseworker I as submitted, be approved as the specification for the said position in the County Service.

082/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Caseworker I (Part-time) as submitted, be approved as the specification for the said position in the County Service.

083/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner DeLuca and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Caseworker I, Bilingual as submitted, be approved as the specification for the said position in the County Service.

084/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Certified Assistant County Assessor I as submitted, be approved as the specification for the said position in the County Service.

085/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Certified Assistant County Assessor II as submitted, be approved as the specification for the said position in the County Service.

086/2024 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Environmental Health Coordinator as submitted, be approved as the specification for the said position in the County Service.

087/2023 -- A motion was made by Commissioner Foskey, seconded by Commissioner Markowitz and unanimously carried adopting the following resolution:

RESOLVED, That the revised specification for the title of Dietitian III as submitted, be approved as the specification for the said position in the Special District Service for Nassau Health Care Corporation.

088/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Counsel to the Sheriff in the Nassau County Correctional Center, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective April, 5, 2024.

089/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Deputy Commissioner of Information Technology in the Town of North Hempstead, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective April 2, 2024.

090/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Secretary to Commissioner of Environmental Resources in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective April 4, 2024.

091/2024 -- A motion was made by Commissioner Markowitz, seconded by Commissioner Foskey and unanimously carried adopting the following resolution:

WHEREAS a vacancy has occurred in the position of Special Counsel in the Town of Oyster Bay, and

WHEREAS the Commission has studied and evaluated such position,

RESOLVED, That the Commission determines that such position as now constituted is properly classified in the Exempt Class in accordance with Section 41.2 of the Civil Service Law, effective April, 3, 2024.

There being no further business, the Commission adjourned to go into Executive Session.